

A. APPLICANT INFORMATION (USE BLOCK LETTERS)

Name (as per NRIC/Passport): _____

NRIC No/Passport: _____ Nationality : Local International

Mobile No : _____ Email Address : _____

Programme Registered : A LEVEL AUSMAT ACCA FIA ACCA ADTP DECE
 DSW DIT DCS DFT DDM DDB

Intake : _____ (year) _____ (month) Campus : KL Penang

Have you applied for or held other MCKL scholarships?: YES NO

If yes, kindly specify the type of scholarship/financial aid and amount/percentage: _____

B. ACADEMIC RESULTS (Attach certified true copy of the results slip)

Name of School: _____

Academic Qualification: SPM IGCSE STPM
 Cambridge A Level Australian Year 12 UEC
 ACCA FIA (FBT, FFA & FMA) Others: _____

C. LEADERSHIP & ACHIEVEMENT INVOLVEMENT

(in the final two years of school only (President/ Chairman to Committee/ Project Head only). Involvement may be in school or non-school activities e.g. Boys' Brigade, church, etc, at local up to international level. Attach certified true copies of supporting documents.

No	Clubs/ Societies/ Sports/ Uniformed Bodies	Position	Term

School Level

No	Event / Activity	Description	Year

District Level

No	Event / Activity	Description	Year

C. LEADERSHIP & ACHIEVEMENT INVOLVEMENT (CON'T)

(in the final two years of school only (President/ Chairman to Committee/ Project Head only). Involvement may bein school or non-school activities e.g. Boys' Brigade, church, etc, at local up to international level. **Attach certified true copies of supporting documents.**

State Level			
No	Event / Activity	Description	Year

National Level			
No	Event / Activity	Description	Year

International Level			
No	Event / Activity	Description	Year

D. SUBMISSION INSTRUCTIONS

1. Applications must be submitted to the Office of The Registrar before **5.00pm on 10 December / 10 June.**
Forms received after the deadline will be considered for the following semester.
2. Incomplete forms, unsupported statements and uncertified documents will be rejected.
3. Submit achievements from the final two years of school only; achievements outside of this time frame will be disregarded.

E. DISCLOSURE

- No, I am not a recipient of, applying for or planning to apply for any external scholarships or loans for my studies in MCKL.
- Yes, I am a recipient of, applying for or planning to apply for external scholarships or loans for my studies in MCKL, from _____ (name of sponsoring body)

F. DECLARATION OF APPLICANT

1. I have read and accept all Terms and Conditions governing the Student Leader and Achievement Award. I accept MCKL's decision on these matters as absolute and final.
2. I declare that all information and documents supplied by me are true, complete and valid. I agree that MCKL may seek verification on any of my information or documents from relevant third parties. I accept that MCKL may reject my application or withdraw the Award from me at any time if any supplied information or document is found to be untrue, incomplete and/or invalid. In such event, I agree to pay or reimburse to MCKL such sums which may have been disbursed to me pursuant to the Award.
3. I have read MCKL's Personal Data Protection Notice (<https://mckl.edu.my/legal-policies-and-notice/>) and I give my express consent to MCKL to process my personal data accordingly. I shall immediately update MCKL through the Office of the Registrar in the event of any changes to my personal data. I further warrant that I have obtained the consent of the relevant third party where I have provided personal data other than of myself.
4. As parent/legal guardian of the applicant who has yet to attain 18 years of age, I hereby confirm, accept, and/or give my express consent to all the above declarations for and on behalf of my minor child/ward. I undertake to be responsible for all his/her actions, omissions, and undertakings. (if applicable)

(Signature of Applicant)

Name:
 NRIC:
 Date:

(Signature of Parent/Legal Guardian)

Name:
 NRIC:
 Relationship to Applicant:
 Date:

FOR OFFICE USE

1. Received By	Action	Remarks (If any)	Name & Signature	Date
Office of The Registrar	1. Check form and relevant documentation attached. 2. Produce score sheet. 3. Shortlist applicant. 4. Inform applicant through e-mail.			

2. Interview Results

Interview Date & Time

- Approved : _____
- Rejected (Remarks): _____

Interview Panel	Name & Signature	Date
Registrar		

TERMS AND CONDITIONS

- The Student Leader and Achievement Award (“**Award**”) is open to students who hold leadership positions AND/OR evidence outstanding achievements or other exemplary behaviour or accomplishments within their school or other communities.
- To be considered for the Award, applicants must be below the age of 25 years and have enrolled in a fulltime MCKL programme and shall have paid the application fee and admission deposit in full.
- Applicants must meet the minimum entry requirement set by the Ministry of Higher Education for SPM or IGCSE equivalent results to be eligible for the Award. The actual final results must be submitted to the Office of the Registrar within 7 days of release of actual results, - failing which applicants may have their Award put under review.
- The Award is given at the sole discretion of MCKL. Applicants do not automatically qualify notwithstanding fulfilling the conditions set. Shortlisted applicants will be required to attend an interview and will be notified via e-mail. Shortlisted applicants who fail to respond to the e-mail by the stipulated deadline will be removed from consideration for the Award.
- The Award comprises a waiver of tuition fees and successful applicants will be informed at least one week before the commencement of the semester.
- Successful applicants are **required to pay the semester fees in full** before the commencement of the semester upon acceptance of the Award.
- The Award will be disbursed on a semester-by-semester basis. The Award disbursement will commence one semester after the confirmation date of the Award for the remaining duration of the programme. The final disbursement, if there is any Award balance, will be distributed upon the successful completion of the programme.
- The Award is based upon the number of subjects attempted in each semester’s final exams and is limited as follows:-

Cambridge A Level	Maximum of 4 subjects*
Australian Matriculation	Maximum of 5 subjects
ACCA FIA	Maximum of 7 modules
American Degree Transfer Program	Maximum of 2 years**
Diploma Programmes (Full Time)	Maximum of 2.5 years or 90 cumulative credit hours, whichever comes first
ACCA (Knowledge, Skills & Professional Papers)	Maximum 3 years or 13 papers, whichever comes first**

*Not inclusive of German Language

**Not inclusive of MPU Subjects

- The Award does not cover:-
 - Subjects/ Credit hours in which no examinations/assessments were attempted;
 - Withdrawn/ Dropped subjects; and
 - Repeat subjects/ papers.
- The Award recipients are required to maintain an academic progress of a minimum GPA of 2.20 (ADTP, A Level, AUSMAT, Diploma programmes) or an average of 55% (ACCA FIA, ACCA internal assessments) for each semester throughout the Programme.
- All Award recipients are required to pass Service Learning and Character Formation subjects in order to maintain the Award. However:-
 - ACCA and ADTP students are not required to take Character Formation
- All Scholarship recipients are required to attend the Graduation & Awards Ceremony in order to be refunded the final portion of the scholarship, provided the above conditions are also met.
- The Award is only valid for the duration of the enrolled Programme and does not cover any extension of the programme beyond its minimum duration.
- Applicants may apply for more than one MCKL scholarship/ bursary/ financial aid/ discount (collectively, “award”) at any one time but will be permitted to benefit from only one award, which shall generally be the award with the highest quantum.
- In the event a recipient is offered and accepts any scholarship, bursary, financial aid or other sponsorship from any other entity or person, (s)he shall inform the Office of the Registrar in writing within two (2) weeks of such acceptance. The Institution reserves the right to withdraw or adjust the quantum of the Award to the recipient. Recipients who fail to inform the Office of the Registrar may face disciplinary action and/or be required to reimburse the value of the disbursed Award to MCKL.
- The Award may not be transferred to other MCKL programmes or deferred to other intakes except with the prior written consent of MCKL. Such consent may be withheld at the Institution’s absolute discretion.
- In the event that a recipient withdraws from the enrolled Programme at any time after acceptance of the Award (including prior to the 1st day of Orientation), any refund of fees is subject to the Terms and Conditions as stated in the Student Handbook.
- If the recipient is subject to disciplinary action, suspended or expelled from MCKL at any time before the completion of the Programme, the Award shall terminate and be automatically revoked. MCKL reserves the right to require the recipient to reimburse the full value of the disbursed Award.
- MCKL reserves the right to involve the Award recipients in various activities organised by the Institution, including interviews, MCKL events, education events, social media, photography/videos, and other promotional activities of MCKL. Attending the Graduation & Awards Ceremony is mandatory, except for students who are already overseas.
- This Award is not transferable, cannot be encashed and does not cover external examination fees (if applicable) or textbooks.
- MCKL reserves the right to amend any criteria and/or terms and conditions of the Award as and when it deems necessary. The decision of MCKL on all matters pertaining to the Award is absolute and final.